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**WEARE BOARD OF SELECTMEN
MEETING MINUTES
January 12, 2009**

PRESENT: TOM CLOW, CHAIRMAN; WENDY CLARK, VICE CHAIRMAN; HELEEN KURK, SELECTMAN; RICHARD W. BUTT, SELECTMAN; KEITH R. LACASSE, SELECTMAN

TOWN ADMINISTRATOR: Fred Ventresco

RECORDING SECRETARY: Cherry Palmisano

GUESTS: Carl Knapp, Tina Connor, George Malette, Jan Snyder, Evelyn Connor, Gregory Begin

7:12 p.m. Chairman Clow called the meeting to order.

DEPARTMENT HEAD – Ms. Evelyn Connor, Town Clerk, informed the Board that beginning February 3, 2009 she will be out for 6-8 weeks. Ms. E. Connor said the Town Clerk's office will be closed on Election Day March 20, 2009. Diane Lamb will work 28 hours for the weeks that Ms. E. Connor is not there and full time during the 2 tax seasons. Mrs. Naomi Bolton has offered to cross train, but will not be fully trained until the middle of March but it is a good idea to have the backup personnel. Ms. E. Connor said the training would have to come out of Mrs. Bolton's budget; a total of 5 days. Ms. E. Connor said February 18, 2009 would be the first training but she needs to have Mrs. Bolton in the office with them one day first before training. The training is spread out of several weeks and if the Board approves the training Ms. E. Connor will get the training schedule to them. Selectman Kurk is in favor of the cross training.

Ms. E. Connor asked the Board about E-Reg, which is an online registration people can do at home 24hrs a day with credit cards. Ms. E. Connor said the startup cost is \$1,500 to purchase the printers and the checks and they will need someone who knows web to connect to some sites. She would like to do it and is wondering if they can put it on as a Special Warrant Article. Ms. E. Connor said there is a 3rd entity involved in the process and the expense comes out of the budget but they will eventually get it back. The town still gets their fees and the resident would pay a small fee for the service to the credit card company. Mr. Fred Ventresco said it is not in the Town Clerk's budget; it was originally on the sheet on the supply line. Chairman Clow said by putting it into a Special Warrant Article then the voters make the decision. She needs to purchase a special printer to print checks; next year they would have to just budget for the checks. Selectman Butt asked about funding the printer through a Capital Reserve Fund Computer fund and checks out of a supply line. Selectman Butt asked for cost savings to the town. Ms. E. Connor said there will be no cost savings but it will improve customer convenience and allows them to utilize their credit cards. Computer Fund has approximately \$13,000-\$14,000. Vice Chairman Clark asked where the cost of the checks will come from. Selectman Lacasse prefers a warrant article to include the cost of the checks, therefore have all the funds. Selectman Butt asked if it would be a default item next year to purchase the checks. Chairman Clow asked about the timeline. Ms. E. Connor said they have to get the web connections and then have it linked. Chairman Clow suggested Ms. E. Connor get an exact cost to purchase the printer and then to purchase the checks. Selectman Lacasse is strongly in favor of E-Reg and said it doesn't really matter how they get it. Chairman Clow said to move ahead, but not put it in a Special Warrant Article. It was discussed to have \$1,900 (includes checks) in the supply line for proposed and \$1,400 for default. Selectman Butt said he does not have a problem increasing the default to cover the cost of purchasing the checks.

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Vice Chairman Clark moved, Selectman Lacasse seconded to allow the purchase of a printer for E-Reg up to \$1,000 with the money to be taken from the Computer Capital Reserve Fund. Passed 5-0-0

Ms. E. Connor said she went through all her numbers today and she was very close on the amount of money they received in revenue, which was \$34,000 less this than last year (all registrations). Ms. E. Connor said all her lines were up but people are choosing what they register. She predicts her revenues will be down again this year.

Mr. Carl Knapp is concerned with vehicle maintenance because they are over \$7,000 expended from that line to date for 2009.

MANIFESTS

Chairman Clow moved, Selectman Lacasse seconded, to authorize the Board of Selectmen to sign Manifest and order the Treasurer or Deputy Treasurer to sign checks dated January 15, 2009. Passed 3-0-2

Accounts payable	\$80,202.38	
Gross Payrolls	\$41,939.57	(includes Spec Detail, Credit Union, Taxes)
	<u>\$8,378.46</u>	(Firemen monthly)
Total	\$130,520.41	

Chairman Clow moved, Selectman Kurk seconded to enter into non public session @ 7:45 p.m. pursuant to the authority granted in RSA 91-A:3, II (a). A roll call vote was taken, Selectman Butt – yes; Vice Chairman Clark – yes; Selectman Kurk – yes; Selectman Lacasse – yes; Chairman Clow – yes Passed 5-0-0

The Board discussed with Police Chief Begin his requested pay raise. The discussion centered on how much to allow the Chief for a raise and, second, how best to present it to voters: in a separate warrant article, in a warrant article bunched with the other employee raises, or in the operating budget. Chief Begin prefers it not to be in a separate warrant article.

Chairman Clow moved, Vice Chairman Clark seconded to come out of non public session @ 8:20 p.m. A roll call vote was taken, Selectman Butt – yes; Vice Chairman Clark – yes; Selectman Kurk – yes; Selectman Lacasse – yes; Chairman Clow – yes Passed 5-0-0

Chief Begin asked the Board to replace the \$32,350 back into the default budget for the part time officer's wages. Chief Begin said this line was \$90,350 in 2008 and with that they could have the ability to hire more part time officers and he would look at hiring 2-3 after March or April for 16 hours per week. It was discussed that 3 part time officers equals 1 full time officer and this would reduce the overtime line considerably. If those part timers are not hired than it could be used to help offset the overtime line so he asked the Board not to pull it out of the default. Selectman Butt said line 140 in the default was over \$95,000 and line 150 in the default was \$58,000 over. Selectman Butt asked how much they could reduce the overtime by. Chief Begin said he is unsure of how much more he can cut. Selectman Kurk said this is part of their argument for getting a proposed budget and what they will be missing if they have a default. Selectman Butt said the reality is that what is in the overtime line is not enough. Selectman Butt said they might have to say they will have to eliminate the 3rd shift if they get the default budget. Vice Chairman Clark said if they keep the part time wages at \$90,000 the overtime should be less on the default. Chief Begin said this is why he asked to have department heads present when changes are made to their budgets. Chairman Clow said if they left it in the part time line then there would be a cleaner root to hire part time officers. Chairman Clow said in the past they did carry over an amount that was in the revised and this makes it cleaner. Chairman Clow said in doing this they caused a problem by increasing the overtime line. Selectman Kurk said to bring the overtime to \$55,000 in the default and move the amount of part time officers. Chief Begin said the \$95,000 for overtime is more accurate. The \$90,350 proposed request for 2009 would allow him to hire additional 2 part time officers at 16 hours each. Chairman Clow said that the part time officer wage line should be \$90,350 with the default being \$53,000. Chief Begin asked to add \$20,000 to the proposed budget. The Total should be \$145,350 in the revised and the default should be the same. The Board said to leave the default alone as it reads on the sheet. \$185,350 in the proposed. The \$58,000 changed to \$90,000 and the proposed police overtime is \$95,000 with

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\$55,000 in the overtime default. Chief Begin said he did not realize what they were doing in the default. Selectman Kurk said this way then can really explain to people this is what they are getting in the proposed.

The Board discussed the Code Enforcement Officer seminars line and mentioned a seminar. Mrs. T. Connor said she does not think he has attended this seminar before but knows he spends \$420 for monthly meetings that he goes to. Selectman Butt asked who authorized him going to the seminar. Selectman Lacasse said they just authorized it with this Manifest. Mrs. T. Connor said the check was written in 2009 but the expense entry is in 2008 and it does not impact what he has planned in 2009. Chairman Clow said every time they take something out then that is less they have to work with. Selectman Butt said the December seminar was for 2009 and what has been planned for 2009 is in the operating budget. Mr. Ventresco said this is a one time expense, but Mr. Chip Meany goes to 4-5 seminars per year. The Board discussed cutting the seminar budget for 2009 to \$500. Vice Chairman Clark feels this was a one time and the line should be cut by \$500. Chairman Clow said to leave the line at \$1,000.

Mr. Knapp mentioned the deadline for posting the bond hearing is tomorrow. Mr. Ventresco said the hearing is set but you have until next Monday to make changes. Mr. Knapp said he is sure the wording for the Warrant Article on the Highway Garage looks ok as written but he is sure the architect will come up with a number that is higher. Mr. Knapp is meeting with the architect again on Wednesday; basically done just reviewing. Chairman Clow said they can adjust the numbers through Monday after the discussion with the architect. Mr. Knapp will have the number on Wednesday along with colored drawings.

Mr. Knapp said he emailed the Board the overtime amounts for the past 10 years, with the lowest year being last year. Mr. Knapp said overtime was always in the default budget. Mr. Knapp said the overtime lines for the past 10 years were all higher than last year. It wasn't spent the year before so it was removed, but last year they had a bad year and this year is not looking much better. Mr. Knapp said in 2007 \$40,000 was budgeted but the actual spent was \$57,000 for overtime. Mr. Knapp is concerned with the overtime line and equipment maintenance line. Chairman Clow said as these lines stand any increases were carried into the default. Mr. Knapp said the default is cut by \$12,000 in his last print out. Selectman Butt said the discussion they had was that the \$4,500 in shop supplies default in 2008 and \$4,500 in 2009 default. Mr. Knapp said shop supplies and equipment maintenance are really the same. Selectman Butt thought they increased the default for maintenance to equal the proposed because they are critical lines. Selectman Butt thought shop supplies default and proposed would be the same. Selectman Butt thought they discussed it and the intent was to increase it. Selectman Butt wants to make sure there is consistency in the thought process and vehicle maintenance is remained in the default. Vice Chairman Clark asked Mr. Knapp when purchasing equipment does he try to forecast the upkeep of the item purchased because in previous inventory this was not done. Vice Chairman Clark said somewhere along the line they have to account for maintenance costs on those purchases and this needs to be fixed. Mr. Knapp said he always asks for more money for maintenance. Selectman Butt said if there was no money in the line Mr. Knapp would have to go to another line to find the money for maintenance. Mr. Knapp said what is not getting built in is inflation costs. Selectman Butt said the proposed and the default are the same and offers no choice to the voters. Mr. Knapp said the difference is you can fix the vehicles or you can park them. Mr. Knapp said they plow all fire stations and 10 more miles of road and none has been added to his budget. Selectman Kurk wants the bottom line default according to the interpretation of the RSA. Chairman Clow said this particular line Selectman Kurk cannot vote to increase until she knows the bottom line. Selectman Butt said the process has not been consistent. Selectman Butt said fuel sur charges are not allowed in the default. Selectman Kurk said that had a very specific formula to follow. Selectman Butt said the number that was used was based on consumption. Mr. Knapp said he goes to every truck they own to check the tires and said he is never really sure if the vehicles need tires every year. Mr. Knapp said when he does need tires they are very expensive. The Board discussed there was a difference in the default calculations for tire and fuel. Mr. Knapp said they are consistently using the same number of tires but there are differences in which tires he needs. Selectman Kurk said shop supplies is increasing by 3 times because they are spending 3 times as much due to inflation costs. Mr. Knapp said everything else in his budget is either contractual or what they spent last year.

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Selectman Butt asked why the Transfer Station Revolving Fund for waste demolition had \$9,000 in revenue but \$14,036 in expenditures. Selectman Butt said this revolving fund is designed to balance. Mr. Knapp said the reason for that is that the town has demolition of its own that needs to be disposed of. Mr. Knapp said he is fine with taking some money out of that line.

Selectman Kurk asked Mr. Knapp who mows the sewer area. Mr. Knapp said the mowing should be coming out of the sewer budget and whoever does the towns lawn care is supposed to mow it; it has been getting cut. The Board said it is being paid out of the municipal line. Mr. Knapp mentioned the landfill mowing twice a year. Mr. Ventresco said the sewer line is a self budgeting line. Mrs. T. Connor said she would line to take the \$500 out of the municipal mowing line and put it into the sewer line.

The Board agreed the wording is fine in the article for the grinder for the Transfer Station.

Selectman Butt said there is a warrant article to change the wording of the bridge fund, which should be Town of Weare Bridge and Maintenance Fund. Mr. Knapp said it was originally maintenance. It was discussed that the Trustees are not objecting to maintenance but feel annual operating expenses such as cleaning should not come out of this fund. Mr. Knapp said they have to hire out the sweeping of the bridges because they don't have a sweeper that picks up. Selectman Butt said changing the name to maintenance will not alleviate the sweeping/cleaning. Mr. Knapp said they should be linseed oiling the bridges every other year and it should be in the proposed operating budget; about \$500 labor and \$500 to purchase the linseed oil. Mrs. T. Connor said bridge sweeping should be a separate line. Selectman Butt said it is a contractual obligation. It was discussed the bridge maintenance line will be \$1,000. Mr. Knapp said his argument with the Trustees is that widening of the bridges with money from that fund could not even put a dent in it. Selectman Butt said sweeping and cleaning are an operating expense, but linseed oil can come from the Bridge Fund. Mr. Knapp said when this article was originally done in 1980 it was bridge maintenance. Selectman Butt said they should put money in the fund but not change the definition. Mr. Knapp said he did do resurfacing this year.

Selectman Kurk mentioned the sign entering the Town of Weare from Goffstown. The Board will discuss this issue. Mr. George Malette said he has additions to what was brought forth from the Building Committee to the Board for the Building Committee Warrant Article:

Library - Masonry repair and repointing \$6,000 and older windows paint and repair \$3,500

Safety Complex - 2 exterior doors need small roofs \$7,000 and wash bay mold problem in Fire Department \$13,500

Mr. Malette said the sooner you remove the mold the less it will cost. This is to replace 4 ft of the jib board and it will be replaced with fiberglass base. Selectman Butt is concerned with the scope of the project. Chairman Clow asked where the estimate of \$13,500 came from. Mr. Malette said he put the number together. Chairman Clow asked how much area. Mr. Malette said the whole bay area. Mr. Malette said if the insulation got wet then it will have to be replaced. Selectman Butt commented on the wall/partition being added after the original construction. The vehicles are washed in the bay. Mr. Ventresco mentioned possibly utilizing insurance. Selectman Butt needs clarification.

Mr. Malette said the article would total \$140,000 including what he just gave the Board. Selectman Butt mentioned the items that were not done last year. Mr. Malette said he did use the numbers on the contracts on things that were not done. Selectman Butt asked Mr. Malette if he considered the difference in cost due to higher prices. There is \$180,000 in the Government Building and Maintenance Fund. Mr. Malette said he would like the elevator mentioned as part of the project in article 17. Mr. Ventresco said he put this in so it would not get forgotten. Mr. Ventresco said he called Paul Morin and he said it was not approved by CIP. Vice Chairman Clark mentioned the \$300,000 cost for the elevator and asked if would be cheaper to build a new building. Mr. Malette said whether they stay in this building or not; it would give the building its full use. The CIP did not approve this. Mr. Malette said the worst mistake they could do would be not to do this and put a hallway into the Conservation Room.

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Chairman Clow moved, Selectman Lacasse seconded to enter into non public session @ 9:50 p.m. pursuant to the authority granted in RSA 91-A:3, II (a). A roll call vote was taken, Selectman Butt – yes; Vice Chairman Clark – yes; Selectman Kurk – yes; Selectman Lacasse – yes; Chairman Clow – yes Passed 5-0-0

Mr. Carl Knapp, Public Works Director, requested to discuss his salary with the Board. He presented a salary survey from Local Government Center comparing similar and surrounding communities and what they pay their PW directors and road agents. Mr. Knapp came up with an average of between \$55,000 and \$74,000, not including the highest and lowest figures listed. Mr. Knapp said that his salary has really not been discussed in the ten years since he has been Director.

Chairman Clow moved, Selectman Lacasse seconded to come out of non public session @ 10:15 p.m. A roll call vote was taken, Selectman Butt – yes; Vice Chairman Clark – yes; Selectman Kurk – yes; Selectman Lacasse – yes; Chairman Clow – yes Passed 5-0-0

Chairman Clow asked Mr. Ventresco for the Fire Department changes. Mrs. T. Connor said the Equipment Repair line for the Fire Department was \$17,635 and in one budget discussion the photocopier lease was established and she then calculated it out. Mrs. T. Connor said the radio equipment repair line (R&R Communications) was \$17,000, line 10686, but \$16,935 is the actual contract for both lines. Selectman Butt asked what the total owed was for 2008. Mrs. T. Connor said \$12,020 was paid out.

Ms. Jan Snyder said there is an error on the \$9,900 for ambulance billing services for Fire, line 10952. Ms. Snyder thinks it needs to be under the gross budget. She knows last year when it was discussed that it was supposed to be in the budget but there is revenue to offset it; it is not a revolving fund, it is a special revenue fund. Mrs. T. Connor said they net out the expenditures. Ms. Snyder said the revenue is coming into the general fund and the expenditure is going out of the general fund. Selectman Butt said unless there is a revolving fund they have to raise and appropriate. Ms. Snyder said it is treated the same way as the lease. Selectman Butt said it has to be in the proposed and the default. Mrs. T. Connor said the warrant article stated it would cover the ambulance lease and fees. Ms. Snyder said what the warrant article implied was that you can take it out of the fund; it is an expense and goes in as town revenue and comes out as an expense. Ms. Snyder said you do have to keep a record. Chairman Clow said this is only the portion that comes off the top to pay for the service. It was discussed it should be in the estimated revenues and Ms. Snyder thinks it should be reduced. Chairman Clow asked if they reduce it and it becomes short can they still use the money. If it is changed it has to be changed in a way not to under cut the budget; it is a percentage of what is collected. Ms. Snyder said this year the bills were \$5,700 and the year before it was \$6,000. Vice Chairman Clark said if they had more calls that number could go higher.

Chairman Clow said they talked about if a warrant article for the Fire Chief were to pass in that article they can say the proposed budget can be reduced by such an amount, but they don't know the amount and it doesn't change the budget it just means they have to calculate beforehand. Selectman Butt said they need it for the justification not only budget purposes. Mr. Ventresco mentioned the Board asking for the number of calls and he was told by the Fire Department that it will take time to calculate. Selectman Butt asked Mrs. T. Connor when she calculates the default number does she change the numbers in each line. Mrs. T. Connor said she takes the revised 08 number and looks down line by line to see if it is a contractual raise or fuel, she does not touch the ones the Board increased, and then it comes down to the interpretation of the RSA guidelines. Mr. Ventresco said salaries, wages and just signed contracts are strict interpretations and overtime is not included in the interpretation. Mrs. T. Connor said the wage issue she put in there is the police full time officers \$37,800 increase; she did not use the increase in the default as an addition to that interpretation.

Chairman Clow said the wording in article 12 regarding the bond issue is fine. Mr. Ventresco said he ran it by the attorney and was told it was fine.

Article 14 – Chairman Clow said some discussion came up tonight about putting more money in the Computer Equipment Fund. Chairman Clow asked about the \$50,000 for the Fire Department vehicle. The Board removed the \$50,000 Fire Department Vehicle Replacement Fund in the CIP article.

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Chairman Clow asked if there is an amount they want to add to the computer fund which is \$12,000. Mr. Ventresco said Rick and Sons is coming in tomorrow to connect the requisitioning software for an approximate cost of \$2,000. Mr. Ventresco said now that they are connecting all departments to requisitioning software there are issues that need to be taken care of; police has no back up protection in place and antivirus is not up to date which should be done because they will be able to access the server. Vice Chairman Clark said this was supposed to be taken care of town wide when they did the server. Mr. Ventresco said not the Police Department. Vice Chairman Clark said she remembers discussing not being up to par with IT and they knew there was no virus software. Mr. Ventresco said they are fine at the Town Office; he is talking about the Police Department. Vice Chairman Clark said those computers are the town's equipment and if they are on the internet town information can be hacked into. Mr. Ventresco said that is the whole issue with protecting it now and there is no backup. Mr. Ventresco told the Board he warned them there were going to be issues involved. Mr. Ventresco said the backup system will not stop them or cause any problems and is bringing these issues up so they don't get hit with them mid year. Vice Chairman Clark said no one should be going on the internet without spam or virus protection. The Board needs to add to the Computer Equipment Fund because the \$12,000 is not going to last.

Selectman Butt told the Board he has a quote from a company in town to update the website and he hopes there would be enough money in the fund to cover the software. Selectman Kurk asked who would man the website. Selectman Butt said the software is very easy but the company would host it. Selectman Butt said there is going to be a cost savings in combining websites for the Town, Police and Conservation Commission. Chairman Clow asked if everyone would be able to update their own sites. Selectman Butt said yes, people would be able to access the website anywhere and they would be able to replay the Selectman's meeting and archive it for a year. Selectman Butt said he wanted the Board to see the associated costs. Selectman Kurk commented on to get the website up and running it would be roughly \$14,000 and depending on emails \$375 each and monthly \$149.00. Selectman Butt said there are some things in the proposal that could be pulled out. Selectman Kurk said the town currently pays a yearly fee of \$188. Chairman Clow said if they looked at placing an additional \$20,000 in the fund which would leave room for them to work on this proposal. Selectman Butt said this is worthy of consideration and would like to put money aside. Chairman Clow asked what happens if this company was to go out of business and they host the town website. Selectman Lacasse said they could word it in a contract as to what happens to the hosting. The Board decided to put \$20,000 into the Computer Equipment Fund. Selectman Butt said he does not think there are substantial operational costs associated with the proposal.

Building Committee Article – Chairman Clow pointed out that they said last year the amount of this fund is intended to remain level in future years and only money spent will be requested. Selectman Butt said the statement Chairman Clow made was for maintenance and said they were not going to level fund it at \$360,000. Chairman Clow said it is worded to sound whatever you take out you put back in. Selectman Butt said he spoke with Bill Beaupre about the court decision and was told the money could be used for maintenance. Selectman Butt said they can make a request to the Trustees for maintenance and there were things that weren't done last year that they need to prioritize and he would prefer not even having that warrant article on there and utilizing the money in the fund to take care of some of the things that were not done last year. Chairman Clow asked Selectman Lacasse how the amounts of the Town Offices were calculated. Selectman Lacasse said they are working to take care of the Fire Marshall's report and said he does not think the Fire Marshall said they have to have the hallway it was the Fire Engineers recommendation. Selectman Butt asked if they can go to the Fire Marshall and tell him this is what they have completed in improvements and this is what they have left in funds and to consider the economic times. Mr. Ventresco said he recently contacted the Fire Engineer and discussed going to the Fire Marshall stating this is what is done. Selectman Lacasse said a positive letter should be written stating what has been done and not what needs to be done. Chairman Clow said they should look into protective fire coating in the Town Offices. Selectman Butt would like to see the building spruced up and discussed the need to maintain and take care of the floor.

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Chairman Clow said they have to go into a non meeting status to discuss police negotiations. Fred said public hearing is next Monday and all spending has to be finalized. The Board will meet Wednesday night at 7:00 p.m. to discuss warrant articles and meet again at 8:00 am on Saturday.

Chairman Clow said they have correspondence from Laura Buono concerning the Finance Committee. Selectman Kurk said someone called her regarding not having enough members to vote. Selectman Kurk told Mrs. Buono it did not come from the BOS. Chairman Clow said he heard that the Finance Committee has just lost 2 members out of the 9. Selectman Butt commented on the amount of members needed and said he does not want to go down to less than 11 members and have 6 for a quorum. Selectman Kurk feels it is not in the best interest of the town to not have a Finance Committee. The Board discussed it is becoming harder to get volunteers. Selectman Kurk feels it is important to have this committee to back up the Board's decision. Selectman Lacasse said he would be comfortable with including the Finance Committees recommendations on the warrant as unofficial. Selectman Butt said they should not be using tax payers dollars to put unofficial recommendations on the warrant. It was discussed that the Board cannot change the ordinance but they can put in an article to ask the voters to change it. Chairman Clow said none of the Finance Committees meetings have ever had more than 6 members and he does not feel they have the right to publish their recommendations because they have never held an official meeting. Selectman Butt would be willing to have members representing the Finance Committee come before the Board to make their unofficial recommendations and recording it in the minutes. The Board will bring this back to the table on Wednesday evening.

CORRESPONDENCE – Mr. Ventresco said Primex is offering the town a 3 year (2012) agreement with a 5% discount for workers compensation. The Board all agreed to sign.

Selectman Kurk moved, Vice Chairman Clark seconded to have Chairman Clow sign the contract to enter into a multi year contract with Primex for Worker's Compensation with a 5% discount. Passed 5-0-0

Chairman Clow discussed that the snow was plowed in such a way that they can't take the flag in front of the Town Offices down every night and the light is buried. Mr. Ventresco will have it cleared away.

Selectman Kurk said Jimmy Gilman's house burned to the ground. Mr. Gilman is employed by the town and she feels they should do something to help him. The Board discussed establishing collection cans at local businesses. Vice Chairman Clark will contact TDBanknorth about the possibility of establishing a fund and it will be advertised on the Cable Channel.

Mr. Ventresco informed the Board he has the information for replacing the culvert on Mountain Road.

Motion to adjourn at 11:40 p.m.

ADJOURNMENT

A True Record.

Cherry Palmisano, Recording Secretary